

Criminal Record Checks (CRC) in Football Policy

1.0 Name

The club shall be called Tendring District Youth Football Club (herein The Club).

2.0 Appointment

The Club shall appoint a suitable adult, parent/guardian preferably of a registered club member to be manager or coach for each of the club's active teams. Additional coaching staff may be appointed at the discretion of the Exec Committee. These appointed club officials shall be CRB checked where necessary (i.e. contact with U18s) and responsible to the Exec Committee for the proper conduct of all members in their charge and for their adherence to the Rules & Regulations of the FA, County and Club. They may be dismissed at any time by the Exec Committee. The Club/Coach shall look to together invest their time in a relevant FA Coaching qualification to improve and develop the club.

3.0 Purpose

The FA's Policy

As part of our safeguarding children strategy, The FA requires those working in eligible* roles with children and young people to pass a criminal records check. This is in line with legislation and government guidance and is standard practice.

We provide the framework and guidance for Disclosure and Barring Service (DBS) checks in football and the leagues and clubs then have to implement this to ensure that those who are required to have checks done, do so.

The majority of checks are processed electronically, ensuring that people can be confirmed to work with children and young people swiftly. Where the check highlights relevant information, this is investigated further and a risk assessment is carried out to establish whether or not they will be accepted to work with children and young people in football.

Activities that require a check (Eligibility)

* Eligibility is governed by legislation and government guidance. In brief this means, anyone aged 16 years or over who undertakes any unsupervised roles with children and young people under the age of 18.

These activities include managing, training, coaching and supervising as well as giving advice or guidance on well-being, caring for children or driving a vehicle solely for children on behalf of a club or organisation. In youth football all coaches and managers must hold a current, FA accepted check. This is part of the affiliation criteria for youth football.

Anyone undertaking these activities in football MUST obtain a DBS Enhanced Criminal Record with Children’s Barred List Check. Role specific guidance for clubs, coaches referees and FA licensed tutors is hosted below along with the CRC eligibility criteria guidance document.

You may have more than one role in football but you only need one check to cover all your roles in affiliated grassroots football. Please note that this may be different if seeking work with professional clubs.

Guidance on how to get a check

Select the activity in which you have the most frequent contact with U18s from the table below and follow up with the relevant contact point:

Your role in football	Action to take
Grassroots U18s coach, manager, first aider or any other club based eligible role	Speak to your club welfare officer
Club welfare officer	Speak to your CFA welfare officer
Referee, referee mentor, referee coach, referee assessor and referee tutor in U18 football	Contact your CFA referee development officer
Licensed coach applicant	Call 0845 210 8080 or email FAChecks@TheFA.com for advice
Working in a private soccer school or unaffiliated football	You may not be able to get an FA enhanced CRC - speak to your line manager or call 0845 210 8080 or email FAChecks@TheFA.com for advice
Working in a Premier League club	Contact the designated safeguarding officer at your Club.
Working in an English Football League Club	Contact the Designated Safeguarding Officer at your Club, or contact 0845 210 8080 or email FAChecks@TheFA.com for advice
Unsure what you should be doing	Call 0845 210 8080 or email FAChecks@TheFA.com for advice

4.0 Affiliations

a) The club shall have the status of an Affiliated Member Club to the Football Association by virtue of its affiliation to the Football Association. The Rules and regulations of the Football Association Limited and the Essex F.A. And any league or Competition to which the club is affiliated for the time being shall be deemed to be incorporated into the Club Rules. The Club will abide by the Football Associations Child Protection Policies and Procedures, codes of conduct and anti-discrimination policies.

5.0 Zero Tolerance Policy

a) The club operates a zero tolerance policy for any breach of the **Criminal Record Checks (CRC) in Football Policy**. The Club shall have the power to expel an individual with immediate effect, who in its opinion has breached the policy without first moving to a disciplinary hearing.

6.0 Breaches

a) Any individual deemed to be in breach of club or FA rules or policies will be subject to a disciplinary hearing. The individual will be required to attend, in person a disciplinary hearing called by the Committee by giving reasonable notice e-mail, letter or text message.

b) the disciplinary committee shall consist of a Chairman and 2 other persons appointed by the committee.

c) discussions between the individual and the Disciplinary Committee at the meeting shall be recorded in a set of minutes maintained by the Club Secretary

7.0 Resignation & Expulsion

a) The Disciplinary Committee shall have the power to expel an individual, who in its opinion has breached club or FA rules or policies

b) The Disciplinary Committee shall have the power to expel an individual, who in its opinion, it would not be in the interests of the club for him or her to remain member. There shall be no appeal procedures.

c) A member who resigns or is expelled shall not be entitled to claim any, or a share of any club property.